

# DOWN MASONIC WIDOWS' FUND

Treasurer:-  
David Woodrow  
8 The Grange  
Saintfield  
BT24 7NF

Email:  
treasurer@downwidows.org

*Founded*



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1 The Grange  
Lisburn  
BT28 3XX  
Tel:- 028 9266 5306  
Mob:- 07802 699061  
Email:-  
secretary@downwidows.org

## **IMPORTANT INFORMATION** **BEREAVEMENT GRANT APPLICATION.**

Dear Sir and Brother

**When making application for our bereavement grant the following points must be adhered to and included in the letter of application:**

- Applications should be on headed Lodge paper with Lodge Seal and signed off.
- Letter must incorporate the following details:
  1. Full name of deceased Brother.
  2. Date of death.
  3. Full name and **address** of his widow.
  4. A sentence confirming that the deceased Brother provided the only or main income to the family.
  5. Confirmation that the widow is, at least temporarily, in financial need.
  6. A note of how long the deceased Brother was a member of the Lodge and perhaps a little about his work in the Lodge.

It is imperative that a follow up call is made with the widow, perhaps 3 weeks later, to ensure that she has lodged the cheque into her account without difficulty. Some are not being cashed for quite a while after being received.

**Please post the application to David Woodrow our Treasurer whose address appears at the top of this letter.** Email address [treasurer@downwidows.org](mailto:treasurer@downwidows.org)  
If you wish, the cheque can be sent direct to the widow and a copy of the accompanying letter forwarded to you, or it can be sent to you to deliver personally, please let us know. Later a follow up call should be made to ascertain if the widow is in further need or would be eligible to be an annuitant of the Fund.

You will find a sample letter attached but if you have any queries please do not hesitate to contact us.

Yours sincerely and fraternally

Noel W Sufferin Secretary

Chairman:- R.W.Bro. Ian Ritchie. PPAGM  
[www.downwidows.org](http://www.downwidows.org)

Registered with the Charity Commission for Northern Ireland NIC 100079

ANY Lodge Name  
No 1234

1 Main Street  
Any town  
BT1 1AA

Tel 028 1234 5678

1st April 2024

Dear Wor. Bro. Woodrow

I am writing to apply for the Bereavement Grant on behalf of one of our widows.

The Lodge member who unfortunately passed away was the late Wor. Bro. **William John Smith**. 123 Main Street, Ballynahinch, BT24 6FR He was a fully paid up member of our Lodge when he died on **25th January 2020**.

His widow was known as **Mary Jane Smith**. I confirm that **Willy John** had provided the main income to the family and we believe that his widow is in financial need and would benefit from this grant at this difficult time. Her present address is 1 Main St, Anytown, BT1 12B

**Willy John** was a faithful member of this Lodge and joined on **23rd March 1964**.

Yours sincerely and fraternally

**John Brown**  
Secretary



Chairman:- R.W.Bro. Ian Ritchie. PPAGM  
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